

# MANCHESTER PROFESSIONAL GROWTH AND TEACHER EVALUATION PROGRAM

## Year II – BEST Portfolio Viewing

Many Connecticut teachers must submit a portfolio, as required by the State of Connecticut, through the Connecticut Beginning Teacher Support and Training Program (BEST). This portfolio demonstrates the teacher's skill in planning, instructing, and assessing. Attainment of a Score Point 2 and above qualifies the teacher for application for Provisional Certification and continued employment in a Connecticut public school system.

The Manchester Public School System has aligned the evaluation processes with the State of Connecticut. Manchester administrators must affix their signatures to each teacher's portfolio prior to submission to indicate its authenticity. In addition to that, Manchester's administrators provide information about the BEST Program and support teachers in their submission of a BEST Portfolio.

During Year II, when a teacher is submitting a BEST Portfolio, an administrator may complete this sign-off form to attest to viewing the BEST Portfolio in the spring in lieu of the fourth formal observation. An administrator may decide at any time after viewing the portfolio that additional classroom observations are necessary or desired.

I have reviewed the BEST Portfolio for the following teacher \_\_\_\_\_.

Through the BEST Portfolio I have gained further information regarding the teacher's planning, instruction, assessment, and adjustment practices. (One or both statements may be checked.)

I am using the portfolio review in place of the fourth observation.

I plan to continue to observe this teacher.

Evaluator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

[The evaluator's signature does not signify that the teacher's portfolio meets state standards for Score Point 2 or above.]

Evaluatee's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Evaluatee's Comments (if desired):